



SKIN PROTECTION POLICY

This policy is applicable to: all DECD employees.

DOCUMENT CONTROL

Managed by: Michelle Desmazes	Responsible position: Preschool Coordinator	Version: FINAL
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REVISION RECORD

Date	Version	Revision description
28/06/13	1 st Draft	Draft created and viewed by all Preschool Families
12/08/14	Final Draft	Passed at Preschool Parents Committee Meeting on 12/08/2014 to hand over to Governing Council for ratification
20/08/14	Final Draft	Forwarded onto the Governing Council to be added to the agenda for the next meeting for final ratification
15/09/14	Final Draft	Ratified by Governing Council

1. TITLE

SKIN PROTECTION POLICY

2. POLICY STATEMENT

Staff at this Preschool promotes safety for all children in line with our Skin Protection Policy. The policy is in place to ensure with the aim of reducing skin damage.

Much of the skin's damage from the sun occurs during childhood and adolescence. Our Skin Protection or 'Sun Smart' Policy is in place from the beginning of Term 1 of each year and ends at the end of Term 1 of each year, as well as from the beginning of Term 4 each year and ends at the end of Term 4 of each year, and/or when the UVR Level is greater than 3 at other times.

This is in line with the Tintinara Area School "No Hat No Play" Procedure.

At Tintinara Preschool our procedures are:

3. POLICY DETAILS

Procedures

- All students and staff to wear hats and sunscreen when outside (broad brim or legionnaire type hats are strongly recommended)
- SPF 30+ Broad Spectrum is to be applied to children 15-20 mins prior to outside play. Staff to reapply regularly
- Children are to be directed to play in shaded areas and will be taken to shaded areas during peak UVR times. Outdoor activities are scheduled outside of these times where possible
- Appropriate clothing is to be worn. No singlet or midriff tops allowed
- Staff encouraged to be positive role-models of sun smart behaviour by wearing hats and sunscreen
- The Preschool reinforces sun smart behaviour and has incorporated sun protection activities in the program
- The Preschool has sufficient shade to provide adequate sun protected areas
- 'No Hat, No Outside Play'. Children will be directed to play in the shade. However, the Preschool has plenty of spare sun safe hats for children to borrow, which are then washed at the end of that day, with hats not being shared between children.

All employees must take reasonable care to protect their own health and safety as well as others in the workplace by:

- Providing a comfortable and safe environment for children
- Heating and cooling equipment provided to maintain a comfortable temperature for the children
- Sun protection and advice will be taken from the Cancer council and implemented through our Skin Protection Policy.

Curriculum

Our Preschool will:

- Encourage and educate children as to how to apply sunscreen to the body. Support will be provided by the adults.
- Educate children on the importance of wearing hats and sunscreen with the aim to protect their skin from sunburn and skin cancers
- Aim to educate where ever possible about skin protection

The Learning Environment

Children at our Preschool:

- have fresh, clean tap water available at all times and are encouraged to drink water regularly through the day
- provide children with rest and relaxation time enable children to cool and calm down
- provide SPF 30+ broad spectrum, water resistant sunscreen for children and staff

The Preschool will:

- conduct activities in the shaded areas of the yard
- communicate with parents regarding skin protection information as necessary through newsletters and through the enrolment processes
- encourage parents to dress children in appropriate clothing that protects the child's skin

The staff at Tintinara Preschool thank you in advance for your support of this policy.

4. ROLES AND RESPONSIBILITIES

Party / Parties	Roles and responsibilities
Staff	Promote safety for all children Rest & Relaxation Time
Staff	Protect their own safety as well as other in their care at Preschool
Children	Wear hats, sunscreen, drink frequently
Staff	Educate children on sun safe information regarding ways to protect skin

5. MONITORING, EVALUATION AND REVIEW

Monitor children at all times to ensure safety in hot weather
Review Policy on an annual basis