TINTINARA AREA SCHOOL

SECONDARY STUDENT USE OF MOBILE PHONES & PERSONAL DEVICES

TOGETHER ACHIEVE SUCCESS

Purpose

This policy provides direction to students, staff and families about managing personal mobile phones and other digital devices that students choose to bring to school. Digital devices include, but are not limited to, smartwatches, tablets or laptops that are not part of a separate Bring Your Own Device arrangement. This policy applies while students are at school, or attending an authorised school activity such as an excursion, during school hours. This ensures the safety and wellbeing of our students and staff at all times.

Mobile phone use for secondary school students

Our school recognises that there are legitimate reasons for students to bring a mobile phone or personal device to school. This may include:

- to ensure their safety while travelling
- so that parents can contact them outside of school hours
- training or Curriculum learning

Students are not to use their mobile devices on school grounds between 8.30am – 3.15pm. They may use their school laptop or Ipod/mp3 player where needed. However it is encouraged that music is downloaded onto a USB stick which they can plug into a school device. Smart watches are acceptable but may not be used as a means of communication. Students in Yr 11/12 may ask permission to unlock phones for use however, need to seek permission from their class teacher.

Storage of personal devices

Student's phones are to be locked in their Yondr pouch when arriving at school and unlocked at 3.15pm. If they lose their pouch or do not comply, the phone is stored in the front office.

If the student does not comply

Students are asked to place their device in their Yondr pouch. If a student is caught with their device they are given a warning and asked to put it in their pouch. If they comply the matter is resolved. If they argue the phone will then be kept in the front office until the end of the day where the student will collect. If this is an ongoing pattern the phone will be taken and parents will be contacted to collect the phone.

If a student refuses to comply they will be given a green slip. If this is reoccurring and the student is a repeat offender they will be facing internal suspension.

C:\Users\Silver Dragon\Dropbox\Job Requests\Tintinara Area School\Tintinara Area School Secondary Use of Mobile Phones.doc
Updated: May 2021

Review date: May 2023

Internet connection for personal devices

Internet connection for personal devices is not allowed.

Roles and responsibilities

Principal

Make sure:

- this policy is clearly communicated and accessible to all students, staff and families
- there is a process for regular review of the policy
- secure storage is provided for student personal devices that are handed in to school staff and individual lockers.
- Students can choose to store them securely at the office or choose to keep them in their Yondr pouches in their school bags.
- processes are in place for monitoring internet and school network use by all members of the school community.

Enforce the school's policy and responses to instances of non-compliance.

Report and respond to incidents of inappropriate use of personal devices in line with department policy and procedures and any legislative requirements.

Consider requests for exemptions from the school policy from parents, adult or independent students on a case-by-case basis. Make sure that approved exemptions are documented and that relevant staff are informed about students' exemptions.

Model appropriate use of mobile phones and support families to understand the importance of promoting safe, responsible and respectful use of mobile phones to their children.

Provide each secondary student with a Yondr pouch & conduct ongoing check-ups.

School staff

Deliver learning opportunities and maintain a safe and productive learning environment. Take steps to minimise distractions from the non-educational use of personal devices in the learning environment.

Respond to instances of non-compliance in line with the school's policy.

Report and respond to incidents of inappropriate use of personal devices in line with department policy and procedures and any legislative requirements.

Make sure that any student personal devices handed in for their care are stored in a secure location and are returned to the student (or their parent).

C:\Users\Silver Dragon\Dropbox\Job Requests\Tintinara Area School\Tintinara Area School Secondary Use of Mobile Phones.doc
Updated: May 2021

Review date: May 2023

Model appropriate use of mobile phones and support families to understand the importance of promoting safe, responsible and respectful use of mobile phones to their children.

Students

Comply with the requirements of the school's policy and follow all reasonable directions from the Principal and school staff.

If permitted to use a mobile phone or personal device in line with this policy, do so in a safe, responsible and respectful way and support peers to do the same.

Communicate respectfully with others and do not use a mobile phone or other personal device to bully, harass or threaten another person.

Respect others' rights to privacy and do not take photos, film or audio records of other people without their knowledge or permission.

Students sign the Yondr policy.

Parents

Support the implementation of the school's policy, including the consequences for non-compliance with the policy.

Use the school's formal communication channels in all instances to communicate with the school (including where a student requires early collection from school). Encourage their child to always report to a school staff member in the first instance if they become unwell or experience an issue at school.

Recognise the important role they play in supporting their child to use their mobile phone (or other personal device) in a safe, responsible and respectful way.

Communication and review

The Yondr policy was developed through teacher observation of phone use. The use of Yondr pouches gives students the opportunity to have their phone and an option to make the right decision. The Yondr team provided a presentation on how to use the Yondr pouches. We have also had SAPOL provide sessions around cyber safety.

The Yondr policy can be accessed at https://tas.sa.edu.au/wp-content/uploads/2020/08/Tintinara-Area-School-Yondr-information.pdf.

C:\Users\Silver Dragon\Dropbox\Job Requests\Tintinara Area School\Tintinara Area School Secondary Use of Mobile Phones.doc
Updated: May 2021

Review date: May 2023